

# Safe Work Method Statement

Date:

Freezetec Marine Refrigeration  
 Arc Gas Licence: Ref No AU01848  
 ABN: 89 059 769 336

## Job: Marina Berth - Onsite Inspections, Maintenance and Repairs

<u>Procedure:</u>	<u>Possible Hazards:</u>	<u>Safety Controls:</u>
Arrive at Marina Sign in where/when required Survey surroundings and record / report hazards	Slippery wet surfaces Ladders / Scaffolding unstable Electrical hazards	Contractor Log Onsite Contact site management if danger is noted
Travel to Marina Berth Be aware of slippery walkways Be aware of damaged / rotting pontoons Watch for unstable surfaces due to waves Be aware of obstacles, tripping hazards Bollards, Ropes, Extension leads, etc.	Falling into water Slippery wet surfaces Tripping hazards Electric Hazards	Personal Protective Equipment Guard Rails Fellow Workers Warning Signs Storage of Materials
Board Vessel Check for slippery or uneven surfaces Be aware, may be required to remove shoes before boarding Shoes are still to be worn if lifting heavy items, sharp objects or debris on ground. Check with site manager. Shoes to be worn in engine room.	Falling into water Slippery wet surfaces Stepping on debris / sharp objects.	Site Induction Courses Fellow Workers / Spotters Personal Protective Equipment
<u>Procedure:</u>	<u>Possible Hazards:</u>	<u>Safety Controls:</u>
Enter Vessel and Inspect Job Notify supervisor of location Adjust loose clothing articles Ex. Tuck in shirt, Tie hair back Ensure sufficient ventilation Be aware of confined spaces Ensure sufficient lighting Be aware of obstacles, tripping hazards. Locate and observe open hatches Close hatches if required to work nearby Look for low ceilings and obstructions Watch for moving parts especially in engine room	Confined spaces Insufficient light Insufficient ventilation Moving parts Tripping hazards Open hatches Low ceilings and obstructions Fire hazard Smoke / Chemical fumes Heavy items and lifting Sharp edges Loud noises	Personal Protective Equipment Fellow Workers / Spotter Warning Signs Storage of Materials MSDS
Repair / Service Equipment on Vessel Notify site manager of work to take place Take care when bringing tools and parts onboard Be aware of possible multiple voltages on vessel See "Flame Torch" SWMS for any use of open flame torches	Other Contractors Hazardous substances / Chemicals Electrocutation	Site Fire Procedures Arctic Refrigeration License Storage of tools and parts Check power supplies
Depart location Sign Out where/when required	Slippery wet surfaces Electrical hazards	Contractor Log Onsite Contact site management if danger is noted
General Wear reflective vests and PPE where needed Report any incidents or danger to management		Personal Protective Equipment